

MINUTES

NORTH CAROLINA CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS COMMISSION

EDUCATION AND TRAINING COMMITTEE

November 15, 2017

The Education and Training Committee of the North Carolina Criminal Justice Education and Training Standards Commission met in Room 1826 of the Public Safety Training Center, Wake Technical Community College, Raleigh, NC. Vice-Chair Steve Johnson called the meeting to order at 1:00 pm. Those in attendance were:

- *Robin Pendergraft, Attorney General of the State of North Carolina- Ex-Officio Member
- *Steve Johnson, Appointment by the General Assembly- Speaker of the House
- *Kenneth Mullen, NC Criminal Justice Association
- *Lee Farnsworth, NC Law Enforcement Officers' Association
- *Tracy McPherson, Department of Community Colleges- Ex-Officio Member
- *Chris Blue, NC Police Executives Association
- *Nathan Mizell, Jr., NC Law Enforcement Training Officers' Association
- *David Rose, Appointment by the Attorney General - Citizen
- *Bob Schurmeier, Director of NC State Bureau of Investigation
- Jane Gilchrist, General Counsel, NC Department of Public Safety
- *Glenn McNeill, Jr., NC Department of Public Safety; Colonel, NC State Highway Patrol
- *Stephanie Freeman, Appointment by the Governor- Correctional Officer-OSDT

Visitors

Eddie Caldwell, NC Law Enforcement Officers' Association
Lt. Ron Elkins, NC Department of Public Safety, NC SHP

Staff

Steven G. Combs, Director, NC Criminal Justice Standards Division
Dawn Suffel, NC Criminal Justice Standards Division
Richard Squires, NC Criminal Justice Standards Division
Michelle Schilling, NC Criminal Justice Standards Division
Charminique Williams, NC Criminal Justice Standards Division
Bob Overton, NC Criminal Justice Standards Division
Trevor Allen, Director, NC Justice Academy
Stacy Holloman, Deputy Director, NC Justice Academy
Gary Dudley, NC Justice Academy
Tony Losada, NC Justice Academy
Bill DuBois, NC Justice Academy
Jennifer Fisher, NC Justice Academy
Jarrett McGowan, NC Justice Academy
Jesse Kittrell, NC Justice Academy
Vicki Helms, NC Justice Academy

*Committee Members

WELCOME/ROLL CALL

Vice-Chair Steve Johnson welcomed members and guests. The meeting was called to order and roll was called. A quorum was present.

MINUTES

Prior to the approval of the August 2017 minutes, Commissioner Tracey McPherson proposed a **motion** to amend the minutes on page 7, under Information Item Higher Education Law Enforcement. The requested changes were made on behalf of Dr. Scuiletti for the following:

Paragraph 1, (New programs are proposed by colleges and then vetted by other institutions)

On behalf of the Higher Education Law Enforcement Committee, Dr. Frank Scuiletti, NC Community College System appeared before the Committee and provided the updated progress on the ~~Community College Public Safety Degree Program~~ Service Administration Associates Degree that ~~was established for higher education options for law enforcement~~ is being proposed by Central Piedmont Community College.

Paragraph 2, (Dr. Scuiletti vetted the proposal, strike remaining paragraph)

Dr. Scuiletti is the Program Coordinator for the NC Community College System responsible for working with colleges to process their requests for establishing new and revised programs with the Community College State Board and the Curriculum Review Committee. ~~In-depth research and numerous discussions were made in search for higher education options which resulted in a program developed similar to an Associate's Degree with the ability to incorporate the BLET program and award hours. This has never been proposed or established within the community college system.~~

Paragraph 3, (Replaced paragraph with suggestion)

~~An evaluation of public safety training will determine the credits counted toward courses a part of this academic program which allows individuals an advanced start in their education whether still in high school or working within a career field. This will ensure increased numbers of student completions and allow colleges the investment toward individuals serving in the law enforcement community successfully. All colleges will receive a list of selected courses for acceptance or denial and the finalized list will be submitted before the State Board for a decision. A presentation will be made this fall and implementation effective Spring 2018 with an active date for October or November 2018.~~

A goal of the program is to allow for law enforcement training credits to count as credit towards this new degree and for it to provide an academic pathway for students from high school to community colleges and through to universities if desired.

The program request is currently going through the state wide community college system vetting and approval process with a hope of having a program available for implementation as early as Fall 2018.

Paragraph 4, (Minor replacement followed)

The purpose of a higher education is to reach law enforcement individuals at various stages and enroll them in courses that will further their career using the community college system and credit ~~toward a degree~~ for prior learning. There are officers who are currently employed who will have the advantage to of receiving credit for work related training if this new program can be implemented. Commissioner Pendergraft thanked Dr. Scuietti for his contribution toward finding a resolution that enabled a way for law enforcement to reach the goal of a higher education.

Paragraph 5, (Strike entire sentence)

~~Dr. Scuietti stated at this time no Pilot Authority has not been established, but in the coming week more details will be known.~~

With no additional changes requested, Commissioner Stephanie Freeman proposed a **motion** to accept the minutes of the August 2017 meeting with the recommended changes, with a **second** from Commissioner Chris Blue, **motion carried**.

ELECTION OF VICE-CHAIR

This item was held open and addressed later by Chairperson Robin Pendergraft. See further discussion after the agenda item under General Instructor - Pilot Authority Update.

COMMISSION ACTION

ADMINISTRATIVE CODE – PROPOSED 2019 IN-SERVICE TRAINING TOPICS

On behalf of the Joint In-Service Training Committee, Bill DuBois, In-Service Training Coordinator for the NC Justice Academy appeared before the Committee and presented the proposed 2019 In-Service Law Enforcement Training Topics based upon the recommendations of the Joint In-Service Training Committee and Juvenile Minority Sensitivity Advisory Committee. The JMST Advisory Committee met on September 26th and the Joint In-Service Committee met on October 3rd to propose the 2019 In-Service Topics for approval.

Required Topics (20 credits):

Firearms Training and Qualification.....	(minimum of 4 credits)
Legal Update	(minimum of 4 credits)
Juvenile Law Update.....	(minimum of 2 credits)
Individual Wellness: Coping with Stress & PTSD	(minimum of 2 credits)
Best Practices for Officers During Community Dissent.....	(minimum of 2 credits)
Law Enforcement Intelligence Update: Gangs and Divisive Groups	(minimum of 2 credits)
Domestic Violence: Law and Procedure Update	(minimum of 2 credits)
Opioid Awareness and Response	(minimum of 2 credits)

Topics of Choice (8 credits):

Hazardous Materials(minimum of 2 credits)
Bloodborne Pathogens.....(minimum of 2 credits)
Leaderships and Professional Development(minimum of 4 credits)

(The Justice Academy is preparing 28 hours of training, the 24 credits of mandated in-service training has not changed.)

After reviewing the proposed topics and hours, Commissioner Lee Farnsworth proposed a **motion** that the Commission authorize the Planning and Standards Committee to conduct a rule- making hearing to amend rule 12 NCAC 09E .0102 and all other related rules to reflect the following required in-service training topics and hours for the 2019 Mandated In-Service Law Enforcement Training, with a **second** from Commissioner Nathan Mizell, **motion carried**.

ADMINISTRATIVE CODE – PROPOSED RULE REVISION – BLET

On behalf of the CJ Standards Division, Trevor Allen, Director of the NC Justice Academy appeared before the Committee and presented the proposed rule change 12 NCAC 09B .0205 – Basic Law Enforcement Training, (b)(1)(B) - Preparing for Court & Testifying in Court and (b)(4)(E) - Controlled Substance from Investigative Unit. The request would require a rule change for the following rule:

- 12 NCAC 09B .0205 – Basic Law Enforcement Training

The Committee approved the recommendation as presented, Commissioner Kenneth Mullen proposed a **motion** that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule 12 NCAC 09B .0205 – Basic Law Enforcement Training as follows:

- Change the minimum and total course hours in paragraph (b) from “616” to “632”.
- Move in the “LEGAL UNIT”, “Preparing for Court and Testifying in Court – 12 Hours” in paragraph (b)(1) to the “LAW ENFORCEMENT COMMUNICATION UNIT” paragraph (b)(3).
- Move in the “INVESTIGATION UNIT”, “Controlled Substances – 12 Hours” in paragraph (b)(4) to the “LEGAL UNIT” paragraph (b)(1).
- Increase hours for “Individuals with Mental Illness and Developmental Disabilities” in paragraph (b)(3)(D) from “8” to “24.”
- Change the “UNIT TOTAL” hours in “LAW ENFORCEMENT COMMUNICATION UNIT” in paragraph (b)(3) from “48” to “76.”
- Change the “UNIT TOTAL” hours in the “INVESTIGATION UNIT”, in paragraph (b)(4) from “82” to “70.”

With a **second** from Commissioner Lee Farnsworth, **motion carried**.

In the August meeting a suggestion was made to adjusting the BLET program hours by moving certain topics within the curriculum to a different unit to fit for better training. The topics “Controlled Substances” was removed from the “Investigations Unit” and moved into the “Legal Unit.” The topic “Preparing and Testifying in Court” would be removed from the “Legal Unit” into the “Law Enforcement Communication Unit.” These changes would allow someone coming from out-of-state to take the Legal Block to receive the NC Laws dealing with Controlled Substance without having to take the Testifying in Court Unit.

(The course training hours remain the same at 632 hours. The only change will affect testing for the CJ Standards Division and the NCJA)

ADMINISTRATIVE CODE – PROPOSED RULE REVISION – ANNUAL IN-SERVICE FIREARMS QUALIFICATION SPECIFICATIONS

On behalf of the CJ Standards Division, Director Steven Combs appeared before the Committee and presented the proposed rule change for 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification Specifications. The request would require a rule change for the following rule:

- 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification
 - Paragraph (b) shall read “If an officer’s duty handgun is replaced due to administrative or evidentiary issues or an issue of weapon maintenance or malfunction, the officer must qualify both day and night with the new handgun within (15) days of issuance.”

Director Combs stated the proposed rule change and the suggested language presented would satisfy every situation and allow (2) weeks for requalification. This issue arose from the unique situation with Greensboro PD requiring a massive handgun recall and requalification of a replacement weapon which is historic.

Commissioner David Rose shared the concern for opposition on this issue and the time frame given for requalification may not remedy the issue.

Commissioner Lee Farnsworth proposed a **motion** to accept the recommended rule change as presented and the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule, 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification. Commissioner Kenneth Mullen **second** the motion, **motion carried**.

ADMINISTRATIVE CODE – PROPOSED RULE REVISION –INSTRUCTOR TRAINING COURSE ENROLLMENT

On behalf of the Instructor Training Revision Committee, Gary Dudley with the NC Justice Academy appeared before the Committee and presented the proposed rule change for 12 NCAC 09B .0204(d) – Instructor Training Course Enrollment. The request would require a rule change for the following rule:

- 12 NCAC 09B .0204 – Training Course Enrollment

This proposed rule change would increase the maximum enrollment in a training course from (16 to 18) students and mirror the (1 to 6) instructor to student ratio prescribed in 12 NCAC 09B .0202(C)(2)(A) for evaluation purposes.

- Change the trainee enrollment number from “16” to “18” in paragraph (d).

Commissioner Nathan Mizell proposed a **motion** to accept an increase in the maximum number of enrollment and the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule, 12 NCAC 09B .0204(d) - Training Course Enrollment, with a **second** by Commissioner Chris Blue, **motion carried**.

COMMITTEE ACTION

GENERAL INSTRUCTOR REVISION COMMITTEE

Mr. Dudley also recommended major revisions to the Instructor Training Manual discovered during the first pilot offering. The changes applied to the following course delivery topics and hours. This would require a rule change for the following rules:

- 12 NCAC 09B .0209 – Criminal Justice Instructor Training
- 12 NCAC 09G .0414 – Instructor Training

This proposed revision is a change in hours and topics that will not affect the remaining 78 hours of instruction. The revisions includes (4) name changes and (6) changes in delivery hours.

Course Delivery Hour Changes:

- Adult Learning – (Increase 4 to 6 hours)
- Instructional Styles and Platforms Skills – (Increase 4 to 5 hours)
- Classroom Management – (Increase 4 to 5 hours)
- Student 8-Minute Talk and Video Critique – (Decrease 6 to 5 hours)
- Final 70-minute Presentation and Review – (Decrease 12 to 8 hours)
- Course Closing and Post-test – (Increase 1 to 2 hours)

Topic Name Changes:

- “Instructional Leadership” to “Criminal Justice Instructional Leadership”
- “Lesson Plan Development: Format and Objectives” to “Lesson Plan Development and Formatting”
- “Principles of Instruction: Audio-Visual Aids” to “Audio-Visual Aids”
- “Course Closing” to “Course Closing and Post-test”

Commissioner Stephanie Freeman proposed a **motion** to accept the recommendations as presented and the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule, 12 NCAC 09B .0209 – Criminal Justice Instructor Training and 12 NCAC 09G .0414 – Instructor Training as follows, with a **second** from Commissioner Kenneth Mullen, **motion carried**.

GENERAL INSTRUCTOR - PILOT AUTHORITY UPDATE MANDATE

On behalf of the Instructor Training Revision Committee, Mr. Dudley appeared and presented the recommendation that the Justice Academy develop an update for those certified to deliver Instructor Training, and requested the Criminal Justice Education and Training Standards Commission to mandate the completion of these updates. This information would include changes to the program and revised evaluation forms.

Mr. Dudley addressed the changes discovered through pilot deliveries for (3) locations: Rowan Cabarrus, the East and West campuses of the NC Justice Academy. A total of (30) students successfully completed the program and (1) fatal failure on the state exam. The Justice Academy will continue to deliver pilot materials statewide to improve the topical, grammatical and reformatted issues. The Instructor Training Revision Committee recommended the Justice Academy provide updates to cover this new material and request the Commission to mandate the offerings. This mandate would apply to all instructors currently used in instructor training effective January 1, 2018.

Committee members discussed several issues addressing whether a rule change or mandate would be sufficient considering the time frame of their completion, as well as various delivery methods.

Commissioner Pendergraft requested staff to return to the February 2018 meeting to provide suggested language for a rule change or other option to ensure all individuals are notified with the updated changes.

The committee requested the Instructor Training Revision Committee draft a rule change for presentation at the next Education and Training Committee meeting in February.

ELECTION OF VICE-CHAIR

Commissioner Robin Pendergraft opened the floor for vice chair nominations. Commissioner Chris Blue nominated Commissioner Steve Johnson, with a second from Commissioner Kenneth Mullen. With no other nominations, Chairperson Pendergraft closed the nominations and called for a vote. Commissioner Steve Johnson was elected as Vice-Chair of the Education and Training Standards Committee.

SUBJECT CONTROL AND ARREST TECHNIQUES REVISION COMMITTEE

On behalf of the Subject Control and Arrest Techniques Advisory Committee, and Commission's Legal Staff, Jesse Kittrell with the NC Justice Academy presented the recommendations for major revisions to the Specialized Subject Control and Arrest Techniques Instructor Training, "Fundamentals of Professional Liability" lesson plan. Mr. Kittrell met with the Subject Control and Arrest Techniques Advisory Committee on June 14, 2017 and requested the following revisions to include:

- Addition of two new objectives:
 - Identifying how Title VII of the Civil Rights Act of 1964 affects training
 - Identifying how the American's with Disabilities Act affects Training.

- New material within the lesson plan supporting an understanding of these two new objectives.
- Revision to objective number 5, which adds the recent case of *Armstrong v. Village of Pinehurst*.
- New material within the lesson plan supporting an understanding of the *Armstrong v. Village of Pinehurst* case.
- Newly created handout which contains additional information on cases discussed throughout the lesson plan, but not intensely covered.
- Hours of instruction for the block will remain unchanged at four hours.

Commissioner Steve Johnson proposed a **motion** to approve the major revisions to the Fundamentals of Professional Liability lesson plan, with a **second** from Commissioner Lee Farnsworth, **motion carried**.

NC ASSOCIATION OF CHIEFS OF POLICE – 2018 ANNUAL CONFERENCE

On behalf of the NC Association of Chiefs of Police, Deputy Director Stacy Holloman with the NC Justice Academy appeared and requested Pilot Authority for the Association of Chiefs of Police to deliver (3) topics of choice at the upcoming Annual Conference scheduled for January 21-23, 2018. This training would count towards officer in-service topics of choice credit. The Justice Academy will host and coordinate the following training sessions for the Association and a test will be given to attendees after each session. The following sessions will be provided:

- *Developing, Implementing, and Evaluating a Fitness Program* – (1 credit hour)
Delivered by Chief Brandon Zuidema
- *Officer Wellness after the Trauma* - (2 credit hours)
Delivered by Danny Leonard with (NCLEAP)
- *Evidence Room Liabilities and the Role of the Police Chief* – (2 credit hours)
Delivered by Hope Williams Church

Commissioner Nathan Mizell proposed a **motion** to grant pilot authority to the NC Association of Chiefs of Police for their In-Service Training at their Annual Conference, with a **second** from Commissioner Chris Blue, **motion carried**.

NC CRIMINAL JUSTICE FELLOWS PROGRAM

On behalf of the CJ Standards Division, Director Steven Combs presented a proposal for the NC Criminal Justice Fellows Program. The program's mission is to recruit talented high school seniors into a criminal justice profession by providing forgivable educational loans. This program will fund fellowships yearly for senior students who exhibit high academic achievement and provide a history of service within their school and community, as well have the desire to serve in a criminal justice profession in NC.

Director Combs advised this program will provide 100 fellowships on an annual basis for students to attend a school within the NC Community College system and receive an Associate's Degree in Applied Science in a Criminal Justice field or Committee approved related field of study. Students who receive this educational loan would have (5) years to repay once

they received their degree or the loan be forgiven in (4) years if they entered and remained in a criminal justice profession.

The Attorney General has given his support for the program and a bill was written and will be introduced into legislation for January 2018. One request made by the AG would include committee members consisting of: (2) members selected from the House, (2) members from the President of the Senate Pro Tem, (2) appointees from the Governor, and (2) appointees from the AG's office. The Commission Chair & Vice-Chair were briefed on the updated progress on this program.

Director Combs shared all program funds will be sent directly to the schools and students shall maintain at least a minimum 2.0 GPA. The criminal justice field includes professions in Law Enforcement for officers, telecommunicators, detention and correctional officers with some limitations. He would like the General Assembly to fund this program and for all funds directed toward the fellowship loans with no administrative costs. Director Combs shared, he and his staff are confident this program can be administered with no administrative fees.

The CJ Fellows Program is similar to the Teacher Fellowship Program with a difference of half the funding cost when compared. The Teacher Fellowship Program has allocated at \$600,000.00 alone for administrative cost. The CJ Fellows Program estimated funding would be \$3,152.00 per student for the first year. Second year funding would double to \$6,304.00. The first year funding for 100 students is estimated at \$315,200 and the total cost for the second year funding (200 students) and subsequent year after is estimated at \$630,400. The Criminal Justice Program in our community colleges have set the maxed credit hours at 16 with an expected graduation within 2 years.

Commissioner Robin Pendergraft congratulated the committee for their hard work and progress made the past year for solutions to encourage individuals to pursue a criminal justice profession.

Commissioner Stephanie Freeman proposed a **motion** for the Commission to hereby support and endorse the NC Criminal Justice Fellows Program, with a **second** from Commissioner David Rose, **motion carried**.

The Committee took a 10 minute break at 2:30 p.m. and the meeting resumed at 2:40 p.m.

SCHOOL ACCREDITATION SUBCOMMITTEE

On behalf of the School Accreditation Subcommittee, Deputy Director Michelle Schilling with the CJ Standards Division, presented the recommendation for accreditation of Brunswick Community College for a period of (5) years in accordance with 12 NCAC 09B .0200 and 12 NCAC 09C .0401 for the delivery of the Commission-accredited courses.

➤ Brunswick Community College – BLET

On October 16-17, 2017 field Representative Michael Brim did a renewal accreditation audit on Brunswick Community College's programs and found there were no deficiencies in their administrative equipment, facilities, instructor or student files.

Commissioner Steve Johnson proposed a **motion** to approve (5) years of accreditation for Brunswick Community College, with a **second** from Commissioner Lee Farnsworth, **motion carried**.

INFORMATION ITEM

Martin Community College Re-Accreditation Compliance Update

Deputy Director Michelle Schilling shared an update on the compliance progress with Martin Community College for their previously approved (1) year re-accreditation at the August meeting. The Committee approved the accreditation for Martin Community College for (1) year due to deficiencies found through an audit. It was stipulated the (1) year accreditation allowed unannounced site visits throughout the year to ensure the college maintained the requirements for compliance for their request for reaccreditation.

Field representative, Alex Setzer, planned several unannounced visits and with a visit in September, he found the college meet all the requirements for their (1) year approval. At the end of their (1) year re-accreditation, if Martin Community College continues to maintain the necessary requirements a recommendation for their (5) year accreditation will be approved.

BLET REVISION COMMITTEE

On behalf of the BLET Revision Committee, Jennifer Fisher with the NC Justice Academy, appeared before the Committee and recommended approval for (5) major revisions made to the Basic Law Enforcement Training Curriculum. The following lesson plans revised were Controlled Substances, Elements of Criminal Law, Individuals with Mental Illness or Developmental Disabilities, Juvenile Law and Procedures and Responding to Victims and the Public blocks of instruction.

- *Controlled Substances (BLET: 22S)* – Major revisions were made to the lesson plan to include training objectives and videos. A legal review was conducted.
- *Elements of Criminal Law (BLET: 05P)* – Major revisions were made to the lesson plan to include training objective changes. New criminal violations were added as well as others removed.
- *Individuals with Mental Illness or Developmental Disabilities (BLET: 27J)* – In summary, the pilot program has been effective in determining the length of instruction, quality of the content, and effectiveness of the practical exercises. Based upon the five approved pilot delivery agency's feedback, minor revisions were made to the lesson plan and handouts, and a legal review has been conducted. This is a request to end pilot authority and implement the revised lesson plan into the BLET curriculum for all delivery agencies starting academies on or after January 1, 2018.
- *Juvenile Law and Procedures (BLET: 11U)* – Major revisions were made to the lesson plan to include training objective changes. Handouts were revised. A legal review was conducted.

- *Responding to Victims and the Public (BLET: 13S)* – Major revisions were made to the lesson plan to include training objectives, handouts, and videos. Repetitive content was removed and various other content was moved to other blocks where applicable. A legal review was conducted.

Commissioner Steve Johnson proposed a **motion** to accept the recommended revisions, with a **second** from Commissioner Nathan Mizell, **motion carried**.

Pilot Authority was previously approved for the block of instruction regarding Individuals with Mental Illness or Developmental Disabilities. There were (5) locations approved for pilot delivery but only (4) locations had been delivered. The last location for delivery has been scheduled for next week. As for additional time being allotted, the practical exercises being applicable and with quality instruction all pilot authorities were successful in delivery with good reviews. Most revisions were legal reviews to included training objectives changes and massive content changes.

Ms. Fisher will suggest to the Revision Committee to consider Commissioner David Rose' request for additional information regarding labs for the Controlled Substances block.

Ms. Fisher stated an instructor note will be made so they can advise students of the upcoming changes effective January 2019. The changes will be included in the next revision and she will work with the Juvenile Justice Administrators ensuring all effective changes are made.

Ms. Fisher requested pilot authority for the (5) locations to end with the revised or full lesson plans implemented and effective statewide as of January 1, 2018. This would include adding the additional hours going from 8 to 27 hours.

Commissioner Nathan Mizell proposed a **motion** to terminate pilot authority effective January 1, 2018 and implement the new lesson plans statewide. With a **second** from Commissioner Blue, **motion carried**.

Commissioner Tracey McPherson thanked staff for the hard work that was done with the community colleges to ensure they were prepared for January 1st.

INFORMATION ITEM

BLET Revision Committee

Ms. Fisher also shared the (7) minor revisions to the BLET blocks of instruction to include revisions for legal reviews, the addition and changes to lesson plan content, statutory changes and additions, as well as removal of handouts. The following block of instructions had revisions:

- * Arrest, Search and Seizure/Constitutional Law (BLET: 04X)
- * Field Note-Taking and Report Writing (BLET: 08I)
- * Human Trafficking (BLET:36D)
- * Motor Vehicle Law (BLET: 17AA)
- * Physical Fitness (BLET: 02T)
- * Orientation (BLET: 01P)
- * Subject Control/Arrest Techniques (BLET: 10U)

ADDITIONAL ITEM

Ms. Fisher addressed an electronic memo was sent to BLET School Directors stating the statutory law change became effective October 1, 2017 for the use of warrants when taking children into temporary custody. This law affects the Domestic Violence Response and the Civil Process block of instructions. The revisions will be made immediately and provided to the CJ Standard's Division to ensure the current tests reflect the same. These issues will be readdressed in the December 1, 2017 School Director's memo and the School Directors' will be responsible to ensure their students are informed.

NC DEPARTMENT OF PUBLIC SAFETY - OSDT

On behalf of the Office of Staff Development and Training, Ms. Felicia Banks with the NC Dept. of Public Safety proposed major revisions to 12 NCAC 09B .0235 and .0236 - Juvenile Court Counselors and Juvenile Justice Officers including the four Basic Training Programs- Basic Correctional Officer Training (BCO), Juvenile Justice Officer (JJO), Juvenile Court Counselor (JCC), and the Probation Parole Officer (PPO). The revisions included changes to course titles, deletion or addition of objectives, hours, and/or courses. The major revisions are as follows:

- 12 NCAC 09B .0235 – Basic Training – Juvenile Justice Court Counselor Specific
 - * (b)(2)(E) - Report Writing and Documentation (JC-111) - (Revised 3 Objectives)
- 12 NCAC 09B .0236 – Basic Training – Juvenile Justice Common Core
 - * (b)(1)(A) - Basic Individual Counseling Skills (JJ109-I) - (Removed 1 Objective & Revised 1 Objective)
 - * (b)(1)(B) - Interpersonal Communication Skills (JJ 109-II) - (Revised 1 Objective)
 - * (b)(1)(G) - Staff and Juvenile Relationships (JJ 139) - (Added 2 Objectives & Revised 5 Objectives)
- 12 NCAC 09B .0236 – Basic Training – Juvenile Justice Officer Specific
 - * (b)(2)(G) - Suicide Prevention and Response (JO-121) - (Added 1 New Objective & Revised 6 Objectives)
- Basic Correctional Officer Training Curriculum
 - * You and the Law (BCO 112) - (Deleted 1 Objective)
 - * Staff and Inmate Relations (BCO 114) -(Added 2 Objectives & Revised 3 Objectives)
 - * Understanding Security Risk Groups (BCO 143) - (Added 1 New Objective & Revised 3 Objectives)
 - * Multi-Generational Workforce (BCO 144) - (Added 4 Objectives, Revised 1 Objective & Deleted 1 Objectives)
- Basic Probation and Parole Officer Training Curriculum
 - * Handgun Safety (PPO-100-1B) - (Revised 2 Objectives)

- * Handgun Familiarization and Qualification (PPO-100-II) - (Added 1 New Objective)
- * Handgun: Low/Limited Light (PPO-100-IV) - (Revised 1 Objective)
- * Violations/Sanctions/Hearings (PPO104, Part I) - (Deleted 2 Objectives)
- * Orientation and Administration for the Probation/Parole Officer (PPO106) - (Added 1 New Objective)
- * Drug Identification (PPO 112) - (Added 1 New Objective & Revised 1 Objective)
- * Parole Violations and Revocations (PPO 118) - (Changed 1 Title & Deleted 1 Objective)
- * Motivational Interviewing (PPO124 Part III) - (Reduced Hours from 4 to 2)
- * Closing Cases (PPO129) - (Reduced Hours from 4 to 2)
- * Role of the Probation/Parole Witness (PPO132) - (Deleted 1 Objective)
- * Employee Fitness and Wellness (PPO 137) - (Revised 1 Objective & Reduced Hours from 6 to 4)
- * Staff and Offender Relationships (PPO 139) - (Added 2 New Objectives & Revised 3 Objectives)
- * Gang Awareness (PPO 140) - (Increased Hours from 2 to 4, Added 1 New Objective, Revised 2 Objectives & Deleted 2 Objectives)

Ms. Banks advised some blocks of instruction were combined for the creation of a new block of instruction.

➤ Lesson Plan Removals:

- * Justice Reinvestment Act (PPO 108) – (2 hours)
- * Legal Considerations for the Probation/Parole Officer: Post Release Supervision and Parole Laws (PPO 115) – (2 hours)
- * Processing New Parole Cases (PPO 117) – 2 hours)
- * Field Learning Opportunity (PPO 124 Part IV) – (4 hours)
- * Interstate Compact (PPO 127 Part II) – (2 hours)

➤ Lesson Plan Additions:

- * Situational Awareness (PPO XXX) – (6 hours)
- * Parole Law and Processing New Probation Cases (PPO 116) – (4 hours)
(a combination of 2 lesson plans that were removed)
- * Team Building (PPO 124-V) – (4 hours)

Ms. Banks requested to end the pilot authority for Restraints Controls and Defensive Techniques under the Juvenile Justice Basic Training Curriculum. She stated Juvenile Justice requested pilot authority during the February 2016 meeting in order to discontinue the use of the “inverted finger technique” from this block of instruction.

Commissioner Stephanie Freeman proposed a **motion** to accept the recommendations as presented for major lesson plan revisions for rule 12 NCAC 09B .0235 (Basic Training: Juvenile Court Counselors and Chief Court Counselors) and 12 NCAC 09B .0236 (Basic Training: Juvenile Justice Officers), with a **second** from Commissioner Nathan Mizell, **motion carried**.

INFORMATION ITEM

NC Department of Public Safety – OSDT

Ms. Banks briefed the committee on minor revisions to the Basic Correctional Officer and Juvenile Justice Common Core Curriculum. The minor revisions include changes to terminology, updated instructor notes, added content to support objectives, updated statistical data and added definitions. Handouts and forms were also added, as well as speaking topics in the public speaking were deleted and instructor notes were updated. The following lesson plans had minor revisions:

- Juvenile Justice Common Core Curriculum
 - Situational Awareness/Risk Assessments (JJ-108)
 - Basic Individual Counseling Skills (JJ-109 I)
 - Interpersonal Communications Skills (JJ-109 II)
 - Working with Families (JJ-109 III)
 - Restraints, Control, Defense Techniques (JJ-133)
 - CPR (JJ-135 I)
 - Mechanical Restraints (JJ-136)
 - Staff and Juvenile Relationships (JJ-139)
- Juvenile Justice Officer Specific Curriculum
 - Treatment Program Operations (JO-118)
 - Suicide Prevention and Response (JO-121)
 - Effective Behavior Management (JO-130)
- Juvenile Court Counselor Specific Curriculum
 - Report Writing and Documentation (JC-120)
- Basic Correctional Officer Curriculum
 - Firearm Safety (BCO 100)
 - Handgun Familiarization/Proficiency (BCO 101)
 - Shotgun Familiarization/Proficiency (BCO 102)
 - Low/Limited Light (BCO 103)
 - Report Writing (BCO 111)
 - Unlawful Workplace Harassment (BCO 113)
 - Career Survival: Integrity and Ethics in the NCDPS (BCO 115)
 - Prison Security Function & Procedures (BCO 120)
 - Contraband and Techniques of Search (BCO 121)
 - Hostage (BCO 122)
 - Prison Emergencies: Prevention & Response (BCO 123)
 - Transporting Inmates (BCO 124)
 - Controls, Restraints and Defensive Techniques (BCO 133-1)
 - CRDT-Edged Weapon Defense (BCO 133-2)
 - CRDT-Weapon Retention (BCO 133-3)
 - Employee Fitness and Wellness (BCO 134)
 - Management and Supervision of Inmates (BCO 140)
 - Cultural Awareness (BCO 142)
 - Understanding Workplace Differences (BCO 145)

- Basic Probation and Parole Officer Curriculum
 - Violations, Sanctions and Hearings (PPO 104 Part I)
 - Public Speaking (PPO 105 Part 1)
 - Orientation and Administration for the Probation/Parole Officer (PPO 106)
 - Parole Violations and Revocations (PPO 118)
 - De-Escalating Aggressive Behavior (PPO 122)
 - Supervising Substance Abuse Cases (PPO 130)
 - Controls, Restraints and Defensive Techniques (PPO 133-1)
 - CRDT-Advanced Techniques (PPO 133-2)
 - CRDT-Weapon Retention/Disarming Techniques (PPO 133-3)
 - Basic Life Support: CPR (PPO 135-1)
 - Basic Life Support: First Aid (PPO 135-2)

CPR Certification Cost for Specialized Instructors

Director Trevor Allen with the NC Justice Academy addressed the new cost for CPR certifications for Specialized Instructors based on administrative code 12 NCAC 09B. 0304 - Specialized Instructor Certification and corresponding rule under 12 NCAC 09G .0310. The Commission requires as a condition of certification every Specialized Instructor must possess a CPR certification presented to the CJ Standard's Division to receive instructor certification and/or recertification. In the past, the Standard's Division staff would review applications and receive photocopies of CPR cards which proved the completion of a CPR course. The American Heart Association will now charge \$20 per card for certification. This may become an issue for agencies with large staff needing certification and affecting their budgetary expenses.

This issue was brought before the committee to consider whether a possible rule revision is needed regarding this change. Mr. Bob Overton shared the American Heart Association is trying to discontinue the basic CPR course and support a CPR course for health care professionals that would further their certification into the hospital. The American Heart Association has taken the word "certification" off all cards which now states "has competed and have met the objectives".

Commissioner Pendergraft suggested providing all documentation to show the new changes were made by the American Heart Association and similar organizations, as well as finding alternative measures for proving a student's attendance and certification before any rule change is made.

The Standard Division staff will continue to find alternative measures to prove certification until additional information is provided in supporting a rule change.

Higher Education for Law Enforcement Update

Commissioner Kenneth Mullen with the Higher Education Law Enforcement Committee presented a brief on an Appalachian State University Public Safety Degree Program. He shared how Appalachian State University's new police chief, met with the University's Criminal Justice faculty and proposed the opportunity for a student during their junior year of any major, the ability to apply for security at the university's police department.

Appalachian State currently hires private security to supplement their police department due to its small size. The police chief hopes to save the university money and request a small pay increase for student officers, security and their police if a change can be made toward hiring officers from other agencies for security during their Saturday football games and school events.

The program process will begin with applications and interviews at a student's junior year to include the required BLET training during a junior's summer that's sponsored by the ASU police department. These students will work as school security with adjustments made around their class schedule. This will afford them the experience as a law enforcement officer. After graduation, these students will have obtained a 4 year degree, completed BLET, and have the experience working with ASU in security and as a part-time police officer. It is estimated between 10-15 criminal justice students will graduate yearly with BLET completed and a year of part time experience. ASU will not be able to hire new employees due to limited positions with their department.

Commissioner Mullen advised these students will be required for yearly in-service training which is available on line.

Commissioner Pendergraft advised this will be a beneficial recruitment tool for the Criminal Justice program at ASU and requested a proposal written so the Higher Education Committee and Attorney General can share with the university's constituent a prototype that will work for the college and university system. A letter of recommendation to show the Committee's support will be provided if necessary.

Firearms Qualification Scores Update

Ms. Charminique Williams with the CJ Standards Division presented before the Committee an update on survey results from the International Association of Directors of Law Enforcement Standards and Training (IADLEST). Director Combs sent 500 surveys through IADLEST to chiefs in 22 states to determine how various law enforcement agencies measured their firearms qualifications. The results reflected a response from 333 people who stated their standards are at least 75 to 80% higher than NC and 11 states have a minimum qualification. Several individuals shared comments requesting shotgun training be provided in BLET, that day and night combat shooting simulation training should be mandated, the difficulty in officer recruitment as well as the difficulty for smaller agencies to provide practice ammo and range time for shooting.

Commissioner Robin Pendergraft announced her retirement effective January 1, 2018. She shared her appreciation for the opportunity to work with everyone and has had the pleasure serving as Chair on the Education & Training Committee.

Director Allen also announced the retirement of Gary Dudley effective February 1, 2018 and thanked him for his contribution to the NC Justice Academy and the Commission.

Commissioner Johnson thanked Commissioner Pendergraft for her contribution over the years as a commission member and her prior service as counsel and liaison.

With no further business, meeting adjourned at 3:39 p.m.